**國立高雄餐旅大學 語文中心 通識英文換班申請表**

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| **系級**  **Department** |  | | **姓名**  **Name** | |  | | | **申請日期Date** | |  | |
| **連絡電話 Phone** |  | | **學號**  **Student ID** | |  | | |
| **欲申請**  **換班課程**  **Class Type** | | □ 英文讀寫(二)  English  Reading/Writing (2) | | □ 英文聽說(二)  English  Listening/Speaking (2) | | | | | * 英文聽說(三)   English  Listening/Speaking (3) | | |
| **原班級Current Class** □ 1班 □ 2班 □ 3班 □ 4班 □ 5班 □ 6班 □ 7班 □ 8班 | | | | | | | | | | | |
| **欲更換班級 New Class** □ 1班 □ 2班 □ 3班 □ 4班 □ 5班 □ 6班 □ 7班 | | | | | | | | | | | |
| **申請原因**  **Reason for change** |  | | | | | | | | | | |
| **申請條件** **Requirements** | 上學期成績於全班前10%內  Last semester grade within top 10% of class | | | | | | 是否符合申請條件 □是Y □否N  Meets Requirement  (由語文中心助理勾選Check by LC Assistant) | | | | |
| 原班級教師審核  Assessment of Current Class Teacher | | | | | | **原班級教師簽章**  **Teacher’s Signature** | | | |  | |
| □同意Agree □不同意 Disagree | | | | | |
| 新班級教師審核  Assessment of New Class Teacher | | | | | | **新班級教師簽章**  **Teacher’s Signature** | | | |  | |
| □同意Agree □不同意 Disagree | | | | | |
| **備註Remarks** |  | | | | | | | | | | |
| **學生簽名 Applicant** | | | | | | **語文中心助理 LC Assistant** | | | | | |
|  | | | | | |  | | | | | |
| **語文中心外語組組長**  **LC Foreign Language Section Chief** | | | | | | **語文中心主任**  **LC Director** | | | | | |
|  | | | | | |  | | | | | |
| **注意事項Notes:**   1. 因四技一年級上學期，以新生入學分級測驗為基準做通識英文分班，故不得更換班級。   4-Year college freshmen are assigned to specific GE English classes after taking an English proficiency test, so they are not allowed to change classes.  二、 通識英文課程**僅能更換至更高級別**班級，無法換至較低級別班級。  Students can only change to a higher level class, not a lower level class.  三、 課程級數調整**至多只能往上調整二個班次**。  If approved, students may move up 1 to 2 class levels.  四、 換班申請須於該學期**人工加退選期間**完成作業。  Applications will only be accepted during the add/drop period of the semester. | | | | | | | | | | | |

**NKUHT Language Center Application Form to Change GE English Class**