**國立高雄餐旅大學 語文中心 通識英文換班申請表**

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| **系級****Department** |  | **姓名****Name** |  | **申請日期Date** |  |
| **連絡電話 Phone** |  | **學號** **Student ID** |  |
| **欲申請****換班課程** **Class Type**   | □ 英文讀寫(二)  English Reading/Writing (2) | □ 英文聽說(二)  English  Listening/Speaking (2) | * 英文聽說(三)

 English  Listening/Speaking (3) |
| **原班級Current Class** □ 1班 □ 2班 □ 3班 □ 4班 □ 5班 □ 6班 □ 7班 □ 8班 |
| **欲更換班級 New Class** □ 1班 □ 2班 □ 3班 □ 4班 □ 5班 □ 6班 □ 7班 |
| **申請原因****Reason for change** |  |
| **申請條件** **Requirements** | 上學期成績於全班前10%內Last semester grade within top 10% of class | 是否符合申請條件 □是Y □否NMeets Requirement(由語文中心助理勾選Check by LC Assistant) |
| 原班級教師審核Assessment of Current Class Teacher | **原班級教師簽章****Teacher’s Signature** |  |
| □同意Agree □不同意 Disagree |
| 新班級教師審核 Assessment of New Class Teacher | **新班級教師簽章****Teacher’s Signature** |  |
| □同意Agree □不同意 Disagree |
| **備註Remarks** |  |
| **學生簽名 Applicant** | **語文中心助理 LC Assistant** |
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| **語文中心外語組組長****LC Foreign Language Section Chief** | **語文中心主任** **LC Director** |
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| **注意事項Notes:**1. 因四技一年級上學期，以新生入學分級測驗為基準做通識英文分班，故不得更換班級。

4-Year college freshmen are assigned to specific GE English classes after taking an English proficiency test, so they are not allowed to change classes.二、 通識英文課程**僅能更換至更高級別**班級，無法換至較低級別班級。 Students can only change to a higher level class, not a lower level class.三、 課程級數調整**至多只能往上調整二個班次**。 If approved, students may move up 1 to 2 class levels.四、 換班申請須於該學期**人工加退選期間**完成作業。 Applications will only be accepted during the add/drop period of the semester. |

**NKUHT Language Center Application Form to Change GE English Class**